Guam Department of Revenue and Taxation



Advance Child Tax Credit Updates

Submit your request to unenroll from receiving advance Child Tax Credit payments or make other changes through the Guam DRT Child Tax Credit Update Portal once it is launched by visiting www.myguamtax.com.

Only complete the Parts that are applicable to your situation. You must ensure that the respective Parts are filled out completely, otherwise, your Form may not be processed. If you filed joint on the validly filed and processed return used to calculate your Advance Child Tax Credit, please take note of the sections which are individual action and those which are not.

Name and Contact Information of Tax	payer (Required)					
If completing this form by hand, write clearly.						
1. Last name	First name	First name			r initial	
2. Current mailing address (apartment or suite number and str	eet or P.O. Box).		Check here if this is a new	address and co	mplete Part II below	
City	tate	Zip code				
3. Taxpayer identification number (provide 9-digit SSN or ITIN	of person in Box 1)					
4. Telephone number with area code at which person in Box 1	may be contacted: Monday - Friday 7 a.	m 7 p.m. Guam time	5. E-mail ado	lress		
If you filed joint on your 2020 Guam income tax return or 2	2019 Guam income tax return enter the	following information for ye	our spouse and indicate	tax year		
6. Last name	First name	Ν	Middle name or initial	Tax year		

Part I: Unenroll from Receiving Advance Child Tax Credit Payments (Individual Action)

By choosing to unenroll, you're telling us you don't want to receive advance Child Tax Credit payments. You will not be able to re-enroll.

If you filed joint on the validly filed and processed return used to estimate your Advance Child Tax Credit, your spouse will also need to unenroll, if applicable by filing a separate Form 15323A GU. Unenrolling is an individual action. If your spouse does not unenroll, your spouse will receive payments for their portion of the advance Child Tax Credit.

I agree to unenroll. I also understand that this is a one-time action and that **I will not be able to re-enroll**.

Part II: Update Your Mailing Address for Advance CTC Program Only (Individual Action)

Submitting a change of address on this form will **NOT** change your official address for all DRT purposes. This is only for the Advance Child Tax Credit Program. If you filed joint on the validly filed and processed return used to estimate your Advance Child Tax Credit, your spouse will need to complete a separate Form 15323A GU to update their mailing address, if applicable. Submitting an address change via this Form is an individual action and will affect where you receive future Advance Child Tax Credit notices and possibly payments for the Advance Child Tax Credit. If your spouse does not change their mailing address your spouse will receive their notices and their portion of the Advance Child Tax Credit at the address indicated on your joint return.

1. Enter the address used on your validly filed and processed 2020 Guam income tax return, and if none, then on your validly filed and processed 2019 Guam income tax return (number, street, apt. no., city or town, state, and ZIP code). If foreign address, also complete spaces below.

Postal code Foreign country name Foreign province/county

Part III: Update Your Qualifying Children

Complete this section if you need to: (a) add a qualifying child, (b) remove a qualifying child, (c) update an existing qualifying child. Submitting these changes does NOT amend your Guam income tax returns. Check the box indicating what type of change you are making and indicate the SSN, Name, Relationship, and Date of Birth for this dependent. If you filed joint on the validly filed and processed return used to estimate your Advance Child Tax Credit this will update the amount of the Advance Child Tax Credit for both you and your spouse.

Note: Avoid adding duplicate children to this list, as it may delay your payments. DRT will validate the changes you submit, and changes will not be applied until validated.

Add	Remove	Update Existing	Social Security Number	First Name	Middle Initial	Last Name	Relationship	Date of Birth (mm/dd/yyyy)
								/ /
								/ /
								/ /
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Part IV: Update Your Adjusted Gross Income

Complete this section if you need to inform DRT of significant changes to your income that may impact the amount of your Child Tax Credit Payments. Submitting these changes does NOT amend your previously filed return. If you filed joint on the validly filed and processed return used to estimate your Advance Child Tax Credit enter information for both you and your spouse. Making a change to your Adjusted Gross Income will update the amount of the Advance Child Tax Credit for both you and your spouse.

	Line 11 of your validly filed and processed 2020 Guam Form 1040 or if none, Line 8b of your validly filed and processed 2019 Guam Form 1040	Estimated Adjusted Gross Income For 2021
Adjusted Gross Income		

Part V: Direct Deposit (Individual Action)

If you want your refund deposited directly to your bank, please provide your checking or savings account information below. Note: Direct Deposits are limited to Guam financial institutions only.

If you filed joint on the validly filed and processed return used to estimate your Advance Child Tax Credit, your spouse will also need to submit direct deposit information, if appropriate. Direct Deposit updates or changes are individual actions. If your spouse does not also submit information for their direct deposit, your spouse will receive payments for their portion of the Advance Child Tax Credit based on the payment method for the validly filed and processed return used to calculate your Advance Child Tax Credit.

Routing No. (9 Digits)			Account No.							
Type of account	Checking	Savings								

Part VI: Signature

I declare under penalties of perjury that, to the best of my knowledge and belief, the information entered on this Form 15323A GU is true, correct, complete, and made in good faith.						
Signature	Date					