

OFFICE OF TRANSITION

Governor-Elect Ralph DLG. Torres and Lt. Governor Elect Arnold I. Palacios

Caller Box 10007

Saipan, MP 96950

Tel: 1 (670) 237-2204

Email: 2018cnmicommitteeontransition@gmail.com

FORMAT FOR THE TRANSITION REPORT

1. ORGANIZATION: Name of Department: **Department of Public Safety**
 - A. List the Offices, Divisions, or Sections within the Organization
 1. **Office of the Commissioner**
 - Armory
 - Boating Safety Section
 - Counselor
 - Criminal Investigation Section
 - Drug Enforcement Task Force
 - Evidence
 - Executive Protective Service Detail (ESPD)
 - Executive Secretary
 - Information Technology & Intelligence
 - Internal Affairs Unit
 - Public Information Officer
 - Sex Offender Registry (SOR)
 - Special Programs & Records
 - Training & Development Section
 - Transnational Crime Unit
 2. **Police**
 - Highway Patrol
 - Impound Lot
 - Motor Carrier Safety Assistance Program
 - Patrol
 - School Resource Officer
 - Substations: Koblerville, Chalan Kanoa, Garapan, Kagman, San Roque
 - SWAU Unit
 3. **Bureau of Motor Vehicle**
 - Driver's License
 - Vehicle Registration
 4. **Division of Administration and General Support**
 - Administrative Support: Human Resources, Timekeepers, Purchasing.
 - Highway Safety Office
 - Infrastructure and Mission Support

2. ORGANIZATION MISSION STATEMENT(S):

A. List the Mission Statements for each Office, Division, or Section

1. Department of Public Safety Mission Statement:

“Our Mission Statement is to join with our community in bringing high quality of living and safety into the CNMI. We do this by providing responsive, cost effective and innovative public services.”

3. HEAD OF ORGANIZATION:

A. Name and Title of Head of Organization:

Robert A. Guerrero, Commissioner

B. Date of Appointment & Senate Confirmation:

January 23, 2016 /

C. Employment Contract Agreement(s): Gubernatorial Appointment

4. HEAD OF OFFICE, DIVISION, OR SECTION:

A. Name of Each Office or Division Director/Manager:

1. **Office of the Commissioner**

- Armory – Sergeant David Hosono
- Boating Safety Section – Captain Kevin Aldan
- Counselor – Grace Sablan Vaiagae
- Criminal Investigation Section – Lieutenant Jeffrey Olopai
- Drug Enforcement Task Force – Captain Paul Ogumoro
- Evidence – Sergeant Catherine Pangelinan
- Executive Protective Service Detail (ESPD) – Special Agent Joey Cruz
- Information Technology & Intelligence - John Deleon Guerrero
- Internal Affairs Unit – Officer Alex Sakisat
- Public Information Officer – Jacqueline Shepard
- Records – Lieutenant Josepha Deleon Guerrero
- Sex Offender Registry (SOR) – Officer Rhonda John
- Special Programs – Captain Jose Saures
- Training & Development Section – Captain Vicente Sablan
- Transnational Crime Unit – Lieutenant Glen Rabago

2. **Police Operations**

- Director of Police – Pedro Leon Guerrero
- Assistant Chief of Police – Aniceto Ogumoro
- Assistant Chief of Police – Lawrence Camacho
- Patrol – Captain Bernard Santos

- Alpha Shift – Lieutenant Raymond Dela Cruz
- Bravo Shift – Lieutenant Sandy Hambros
- Charlie Shift – Lieutenant Juan Mendiola
- Delta Shift - Lieutenant Juan Mendiola
- Substations:
 - Koblerville – Sergeant Joseph Benavente
 - Chalan Kanoa – Officer Vince Igsiar
 - Garapan – Lieutenant Arnold Seman
 - Kagman – Sergeant Pete Aldan
 - San Roque – Sergeant Raymond Pangelinan
- Highway Patrol – Captain Anthony Macaranas
- Motor Carrier Safety Assistance Program – Captain Jerry Ayuyu
- Impound Lot – Sergeant Roy Kaipat
- SWAU Unit – Officer Ralph Rangamar

3. **Bureau of Motor Vehicle** – *Juana Leon Guerrero, Director*

4. **Division of Administration and General Support** – *Eloise Kay Inos, Director*

- Highway Safety Office – Margarita Camacho
- Infrastructure and Mission Support – Captain Joaquin Camacho

B. Date of Appointment: _____

C. Employment Status: **Civil Service**

5. DEPARTMENT RESOURCES:

	CNMI Funds	Federal Funds	Total Budget
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A. FY2018 Budget: \$ 6,483,547.00 \$ 3,665,656.11 \$10,149,203.11

B. FY2019 Budget: \$ 7,794,187.00 \$ _____ \$ _____

C. Organization's Percentage of Overall Government Budget: _____%

D. Organization's Percentage of Executive Branch Budget: _____%

E. Breakdown Expenditure Report (Class Categories: Personnel, Utilities, Vehicle Leases, Maintenance, Fuel, Independent Contracts, etc.)

F. Attach as Appendices a Complete Asset Inventories (Description, Value, Location, Government Tag Numbers, Asset Condition, etc.)

	CNMI Funded	Federal Funded	Total FTE
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E. Number of existing FTE: 210 23 233

F. Organization's Percentage of Overall Government FTEs: _____%

G. Organization's Percentage of Executive Branch FTE: _____%

NOTE: Budget Work Sheets for Personnel and All Others for FY2018 and ,
 FY2019, including Organizational Charts, Detailed Listing of Personnel will be
 attached as Appendices.

6. COMMITTEE FINDINGS: This section will incorporate the Organization's response to the Transition Committee Request for Information letter, dated December 13, 2018, as well as the Committee's Findings during the visits and interviews.
 - A. Organization's Goals and Objectives. List five or more Goals and Objectives the Organization or Department plans to undertake in the next two years.
 - B. Organization's Policy on Cellular Telephone use and Fuel Fleet Card use.
 - C. Organization's Utility Expenses. You can break down by Division or Section for Fiscal Years 2014 — 2018.
 - D. Organization's Accomplishments in the last four (4) years. List five or more of the most significant accomplishments in the last four years related to the Organization's Mission Statement(s) and the Administration Policy Agenda (2014-2018 Platform). Specify Organization's successes and challenges for each accomplishment.
 - E. Organization's establishment of new programs in the last four (4) years. List significant accomplishments, successes and challenges for each accomplishment, as well as current status of respective program.
 - F. List all federal programs (established by law and through grant), inclusive of detailed funding outlays. Provide status of programs and compliance(or lack of) on each federal program requirements, Provide explanation.
 - G. Other Findings:
7. COMMITTEE RECOMMENDATIONS:
 - A. List Organization's Recommendations.
 - B. List Organization's recommendations on how to Conserve Energy and Reduce the Cost of Utilities, as well as overall initiatives on managing limited operational resources while maximizing efficiency.
 - C. List Organization's Recommendations to achieve the incoming Administration's 4-Year Platform.
 - D. List all other Committee Findings and Recommendations.

8. URGENT MATTERS AFFECTING THE ORGANIZATION/DEPARTMENT:
 - A. A listing of all Stipulated Orders from the Federal Government, including CNMI progress reports on their compliances, and the amount of funds involved, and due dates;
 - B. Judgment against the CNMI Government, Amount of Judgment, Due Dates, Etc.;
 - C. Pending and/or ongoing Litigations against the CNMI;
 - D. Urgent issues affecting the Organization/Department; and,
 - E. Other Urgent Miscellaneous Matters.
9. COMMITTEE SUMMARY:
10. OTHER MISCELLANEOUS ISSUES (Include relevant subject matter specific to department/agency/office that are not covered above):